

# CORONAVIRUS (COVID-19) RISK ASSESSMENT (Cleaning)

## IDENTIFYING, EVALUATING AND MANAGING RISKS

<b>Academy</b>	<b>Cockshut Hill November 2020</b>	Impact/Severity	High	Amber	Amber	Red
<b>Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.</b> These additional measures below have been identified as essential to help reduce the risk and spread of COVID-19			Medium	Green	Amber	Amber
			Low	Green	Green	Green
Likelihood			Low	Medium	High	

Hazard	Risk Description	Person/s at Risk	Initial Risk			Control Measures Existing controls/precautions should be considered	Net Risk			Owner
			Likelihood	Impact/severity	Risk Level	Preventative & Protective Measures:  (IP) = Measures in place (TP) = Measures to be put in place/date of completion	Likelihood	Impact/severity	Risk Level	
Coronavirus COVID-19	Infection/Spread of Disease	Cleaning staff/ Students/Staff/Visitors	H	H	HIGH	Cleaners to use disinfectant cleaning products to clean and disinfect frequently touched objects and surfaces, including: <ul style="list-style-type: none"> <li>· Railings</li> <li>· Door and window handles</li> <li>· Desks and table tops</li> <li>· Sports equipment</li> <li>· Teaching and learning aids</li> <li>· Washroom Facilities. (IP)</li> </ul> Additional Cleaning resource allocated to assist with above. (IP)	L	L	LOW	School/Galliford Try /Cleaning Contractor  School

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Coronavirus COVID-19	Infection/Spread of Disease	Cleaning staff/ Students/Staff/Visitors	H	H	HIGH	Cleaners to ensure that all rubbish has been removed and is disposed of correctly. (IP)	L	L	LOW	Galliford Try /Cleaning Contractor
			H	H	HIGH	Ensure cleaners wear disposable or washing-up gloves and aprons for cleaning. (IP)	L	L	LOW	School/ Galliford Try /Cleaning Contractor
			H	H	HIGH	Ensure that all cleaning staff wear appropriate PPE, gloves, aprons, masks etc. (IP)	L	L	LOW	School/ Galliford Try /Cleaning Contractor
			H	H	HIGH	Ensure cleaners wash hand thoroughly at the start and end of their shift and within 20 seconds of removing disposable gloves. (IP)	L	L	LOW	School/ Galliford Try /Cleaning Contractor
			H	H	HIGH	When cleaning hard surfaces and sanitary fittings, cleaners to use disposable cloths or paper rolls (IP)	L	L	LOW	School/ Galliford Try /Cleaning Contractor
			H	H	HIGH	Increase cleaning regimes of Classrooms, toilets, corridors offices, ensuring these areas are cleaned more frequently throughout the day, door handles, light switches (IP)	L	L	LOW	School/ Galliford Try /Cleaning Contractor
			H	H	HIGH		L	L	LOW	

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			H	H	HIGH	Ensure that there are adequate stocks of cleaning supplies (IP)	L	L	LOW	School/ Galliford Try /Cleaning Contractor
			H	H	HIGH	Ensuring that all washroom facilities are well stocked, with soap, hand sanitizer, paper towels etc. and cleaning is undertaken regularly (IP)	L	L	LOW	Galliford Try /Cleaning Contractor
			H	H	HIGH	Promote covering your cough or sneeze with a tissue, then throwing the tissue in a bin. Catch it, Bin it, Kill it Posters/Literature (IP)	L	L	LOW	All Staff
			H	H	HIGH	Ensure all hand sanitizer dispensers are filled up at the start of every day and checked periodically throughout the day to ensure a constant supply. (IP)	L	L	LOW	School
			H	H	HIGH	Ensure a full deep clean has been carried out prior to reopening. (IP)	L	L	LOW	Galliford Try /Cleaning Contractor
			H	H	HIGH	Disinfectant wipes/spray available for PC workstations and telephones so that they can be cleaned on a regular basis. (IP)	L	L	LOW	School

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Action Plan/Comments (TP)										
Name of person completing Risk Assessment		Jason Bridges (Principal), Paul Charlton (Business Manager), Marc O'Malley (Vice Principal) & Jim Stevens (Vice Principal)								
Signature		Jason Bridges								
Date of Completion		19.5.20 <b>Reviewed September 2020</b> <b>Reviewed November 2020</b>								