

19 June 2019

Dear Parent/Carers

Re: Year 6 into Year 7 Transition – Wednesday 3rd July 2019

I am writing to introduce myself and say how much I am looking forward to meeting you and your child at our Transition day and evening on Wednesday 3rd July 2019. I am Kate Newey and I will be your child's Year 7 Achievement Leader.

We will be welcoming our new Year 7 students on the morning of Wednesday 3rd July 2019, students should be dropped off at 9:30 a.m. in Main Reception. Students will be welcomed and taken to Warwick Hall. In order to safeguard young children in our care throughout the day we will be collecting the enclosed document as students enter the school. This will allow us to contact parents if needed. At this time please also inform us of any allergies or medical conditions that we will need to take into consideration throughout the day.

Throughout the day our new students will enjoy various experiences in a variety of subject areas. Students will also learn more about our school and discover the opportunities available to them during their journey with us. There will be photographs and videos taken throughout the day, to share with Parents on Transition Evening. If you **do not** want your child to be recorded or photographed; please let a member of staff know.

Parents/Carers should collect their child at 2:30 p.m. from Gate 2. Please supply your child with a note if you are allowing your child to walk home alone or if they will be collected by a sibling at 3:00 p.m. Students will be provided with lunch in our restaurant so they will not need to bring food but we would encourage them to bring a bottle of water.

Transition Evening 5:30 p.m. to 6:30 p.m. (Students and Parents)

Doors will open for the evening event at 5:30 p.m. Here you will collect all the relevant information you will require. We will also need to collect from you a copy of your child's Birth Certificate or Passport. If you are unable to get a copy, we will be happy to copy this for you and return it to you at the end of the evening. Formal presentations in the Warwick Hall will begin promptly at 5:45 p.m. The information pack will indicate the House your child has been allocated to.

During the evening, there will be presentations from Mr. Bridges, Principal, Mr. Stevens, Vice Principal and myself. We hope that we will be able to answer all of your questions about the life of the school and the support offered to students and families during the transition process.

We recognise there is a lot to take in at this very important stage in your son/daughter's education. We will issue packs of information for you and your son/daughter to take away and read at leisure as well as informing you how to access the transition page of our website.

I am really looking forward to meeting you and welcome this opportunity to begin our successful partnership in the education of your child.

Yours sincerely



Miss. K Newey
Achievement Leader
Year 7

Strength through Diversity | Ambition through Challenge | Excellence through Curiosity

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