



OUR VISION

Respect | Resilience | Celebrate | Pride | Aspire

Marking Policy

Approved by:	Local Governing Body	Approved Date:
Review Date:		
Links		
Staff responsible	VP Quality of Education	

All Staff must:

Use the Whole School Feedback sheet at least once per half term. (Twice per half term for Core Subjects only - Eng, Maths & Science)

Have evidence of peer marking in books using green pens.

Mark all formal/informal assessments.

Departments must:

Provide DIRT time in lessons to reflect on feedback at least once per half term

Provide Manila folders to enable books and assessment papers to be kept together.

Use AfL in books to allow students to see progress being made.

Departments may:

Make slight adjustments to the Feedback sheet to better reflect their subject requirements.

**Creative subjects will not use whole class feedback sheet in KS3*

Live marking/feedback should be seen where appropriate (in class tests) using a red pen.

'Ambition through Challenge'

We are fiercely ambitious for all our pupils and challenge them to do their best, every lesson, every day. We check their achievement and progress against the highest national standards. This ensures that we are always looking for ways to improve, and that we insist, relentlessly, on the highest standards of teaching and learning.

Everyone in the Trust is continually challenged to improve on their previous best.

Order of events

- Introduction
- Highlights
- Data
- Planning
- Team building
- Summary

Ideas to help improve feedback

1. Use your class RAM to identify how you will personalise feedback other than Whole Class Feedback *e.g. HAP's who have completed an 8 mark question will have their work live marked in lesson in detail.*

2. Marking clubs in departments where ideas around WCF targets can be shared and common misconceptions discussed.

3. SOAR - the top ten will help. If students do not underline headings or date their work they cannot get a green stamp. Likewise if they graffiti in their books.

- **Please follow the marking policy in detail**
- **Link your class RAM to your feedback/ marking**
- **Work closely with your HOD/team to make your marking the best it can be**
- **Be prepared to have a professional conversation with your HOD if books seen are not acceptable.**